

9<sup>th</sup> September 2019

Dear Parents/Carers

It is lovely to see all our children and parents returned after what we hope was a very enjoyable and relaxing summer for you. We wish a very special welcome to our new children and their families and hope they have a long and happy relationship within the Charter community.

### **Staff Updates**

We welcome Mrs Carr, who has joined us as Assistant Headteacher and Class Teacher in Rainbow Class, and also Mr Deane who is now Class Teacher in Storm. Mrs Noel Smith has taken the decision to remain at home with her young son and so we are delighted that Miss Humphries will continue to teach in York class, with both Mrs Heath and Miss Costello teaching again in Lancaster. We also wish well to Mrs Beresford, who left with short notice at the end of July.

### **Events**

Please make a note of the dates on the attached list for family events, including our very popular Grandparents Lunch and a 'Learning with your Charter Child' morning. We have also planned coffee and cake fund raising for the Macmillan charity on Friday 27<sup>th</sup> September, both morning and afternoon. Parents are invited to come and share their views on school life and also contribute to charity. Looking ahead to term 2 there are already some dates for parent events on the list of dates

### **School Meals**

Please note that unfortunately Chartwells have had to increase the price of school lunches. From 4<sup>th</sup> September lunches will cost £2.30 per day.

We have now applied for an online parent payment system, which we aim to introduce from the beginning of Term 2, on 4<sup>th</sup> November 2019. This will enable parents to book and pay for school lunches, pay for school trips and events and for our Early Risers Breakfast Club and After School Clubs. This system takes a while to set up and prepare for, hence the delay until Term 2, but we are really looking forward to getting it up and running and know that many parents will welcome this.

**If you believe your child/children could be eligible for free school meals** please ask at the school office for an application form, which includes details of the qualifying benefits. Eligibility for free school meals does attract funding that can contribute to the costs of other activities, to the benefit of individuals and the whole school community. Please register for free school meals even if your child is currently entitled to Universal free school meals, as it will benefit their long term funding.

### **Health and Safety**

We are pleased to inform you that we had a positive Health and Safety audit recently, with no outstanding action plan required. The audit covered all aspects of Health and Safety within the school, including the risk assessment and management of off-site activities.

### **Outdoor learning/school playground**

During break time and lunch time we will be giving the children as much access to the school field as possible. To assist in this please provide your children with suitable shoes or wellington boots that can be worn on the field, especially in bad weather, so keeping their school shoes suitable for indoor wear.

Unfortunately, the repair work to the retaining wall on the KS1/Charter Rose playground, which was due to be completed at the end of last week, has been delayed as there is some final work required to ensure it is completely safe for our children. There will a site meeting tomorrow and we are hoping the outcome of this will be that the work can be approved and completed quickly. We are looking forward to being able to open this playground again and re-developing it for the benefit of the children.

**Coats**

As autumn is nearly upon us, and we are not sure of what the weather may bring. Could we please ask that all children have a small coat in school with them so that they do not get caught out by unexpected rain showers during break and lunch times.

**School App**

For all new parents - Please use the instructions attached to register for our school app, if you have not already done so.

**Car Parking and Safety on school site**

You will be aware that our main vehicle gate is no longer automated. Please do not use this as an opportunity to enter the car park on a regular basis, as this will dramatically increase the risk to our children and all pedestrians. However, if it is necessary for you to park on the school site, please can you do so only in the designated parking bays and not on the Zebra Crossings or pavements. We are still considering ways to improve access to the school site, with safety being the main criteria, and will keep you informed of any progress. Also, please would all parents drive and park with consideration for our neighbours and local community outside of the school. Thank you.

**School Office**

From early next week we will be closing the school front door from 1.15pm to 3.00pm. Visitors will still be able to access the school, but only by using the buzzer to attract the attention of the office staff.

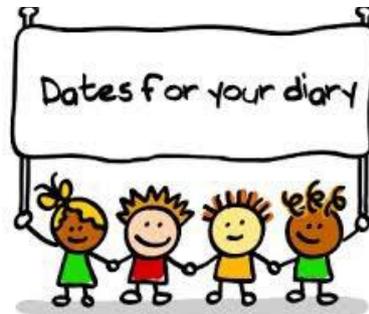
**School Charities**

Thank you to everyone for helping to raise money for last year's school charities, which were Toilet Twinning and Well-Boring. As we were still collecting right up to end of the year we have not yet finalised the total contributions we made, but as soon as we have chance to complete the banking we will inform you of our combined achievements.

Yours faithfully

Mrs Sarah Flack  
Headteacher

Please see the next page for important school dates for your diary



Keep this page to pin on your noticeboard or stick to your fridge  
**ACADEMIC YEAR 2019/20**

Term 1

**Friday 27<sup>th</sup> September – Grandparents Lunch and Macmillan Fundraising events**  
**Tuesday 22<sup>nd</sup> October – ‘Learning with your Charter Child’ morning**  
**Wednesday 23<sup>rd</sup> October – TD Day, school closed**  
**Thursday 24<sup>th</sup> October – first day of school holiday**

Term 2

**Monday 4<sup>th</sup> November – First day of Term 2**  
**Friday 8<sup>th</sup> November – Individual school photos**  
**Tuesday 12<sup>th</sup> November – Parent Consultation meetings**  
**Wednesday 13<sup>th</sup> November- Parent consultation meetings**  
**Monday 18<sup>th</sup> November- Flu vaccinations in school**  
**Wednesday 11<sup>th</sup> December – KS1 Christmas Production**  
**Monday 16<sup>th</sup> December – Carol Service at St Andrew’s Church**  
**Friday 20<sup>th</sup> December – Last day of Term 2**

Term 3

**Monday 6<sup>th</sup> January 2020 – First day of Term 3**

**Remaining TD Dates for 2019/20**

**Wednesday 23<sup>rd</sup> October 2019**  
**Friday 3<sup>rd</sup> April 2020**  
**Monday 1<sup>st</sup> June 2020**

## Charter Primary School

Wood Lane  
Chippenham  
Wiltshire  
SN15 3EA



Dear Parents, Carers and Guardians

**Re: 'OurSchoolsApp'**

The school is pleased to announce a brand new way of communicating with parents. Our very own school '**APP**'

'**OurSchoolsApp**' is a personalised app for our school and will allow us to keep you all updated with school information, news, calendar events and contact information. It is like a mini website on the go giving you access to what's going on at the school, at the touch of a button.

You can download the '**APP**' from the Google Play Android marketplace or the Apple Store depending on which mobile phone or device you use. Phones that are Nokia or Windows based can easily be downloaded via a mobile site (details below). You can also access the '**APP**' via smart pads and iPads by following the same download process from the relevant 'app' stores.

When we update the '**APP**' with new information or news about the school, a push button notification will automatically be sent to your own device to inform you of this update. You can then view the notification which will then take you directly to our '**APP**'. Any calendar events marked and sent as a push button notification will also be sent as reminders nearer the date, so you don't miss an event or date at the school.

### Instructions for download Apple and Android:

1. Using the relevant device (iPad, iPhone, smart pad, tablet or android phone), visit the relevant marketplace for your product (Apple Store or Google Play).
2. Search for '**OurSchoolsApp**'
3. Download the '**APP**'.
4. In the search bar in the '**APP**' put the postcode of the school which is: **SN15 3EA**
5. Hit the search button.
6. Once you see the school name displayed, just touch the screen on the school name.
7. Confirm your choice by pressing OK.
8. You will now be presented with the '**APP**' for the school which contains news, information, calendar events, contacts and any other relevant details.



### Instructions for download Windows based phones:

1. For Windows based (Nokia) phones,
2. Open your mobile internet browser.
3. Put this address in to your browser **www.ourschoolsapp.com/m**
4. In the search bar in the '**APP**' put the postcode of the school which is: **SN15 3EA** or by school name.
5. Hit the search button.
6. Once you see the school name displayed, just touch the screen on the school name.
7. Confirm your choice by pressing OK.
8. The school home screen will appear.

We hope you enjoy using the '**APP**' which aims to keep you updated with events and activities at the school.

Regards.

Charter Primary School